



# Nursery Application Form

Requirement											
Start Date:	___ / ___ / ____			Date of Birth	___ / ___ / ____			Gender:	<b>M</b>	<b>F</b>	
Sessions Required:	2 Year – AM <input type="checkbox"/>			3 Year – 15hr Funded			AM	<input type="checkbox"/>			
	2 Year – PM <input type="checkbox"/>						PM	<input type="checkbox"/>			
	2 Yr – Full Day <input type="checkbox"/>			3 Year – 30hr Funded				<input type="checkbox"/>			
Child											
Surname					First Name						
Address											
Post Code					Birth Certificate Seen						
Primary Carer											
Name											
Relationship to child											
Address											
Home/Work No.											
Mobile No.											
Email											
Parents DoB	___ / ___ / ____			Parents National Insurance No.							
Parental Proof of Identity Provided:	<b>Y</b> <b>N</b>		(eg. Passport, Driving Licence, Birth Certificate)								
Are there any custody arrangements we should know about?	<b>Y</b> <b>N</b>		Details:								
Are there any siblings in school?	Names:										
I give consent to eligibility checking for 30hrs funding <input type="checkbox"/> and EYDP <input type="checkbox"/>											
<b>I understand that all privately funded sessions I book will be charged for (regardless of my childs attendance) as staffing costs will still be incurred. I agree to these terms:</b>											
Signed: _____ (Parent /Carer)      Date: _____											

## Emergency release/other authorised adults

*I give my consent for my son/daughter to be released to the following person(s) in the event of emergency or illness, if I cannot be contacted:*

### Person 1

Full Name											
Full Address											
Relationship to pupil											
Contact number											

### Person 2

Full Name											
Full Address											
Relationship to pupil											
Contact number											

### Medical Information

Name of GP											
Practice Address											
<b>Has your child any:</b>											
Illnesses/Disabilities											
Allergies											
Medications											
Dietary Requirements											

### Other Information

Child's first language		Child's second language	
Country of Birth		Nationality	
Is either parent in the armed forces?	Y	N	
Is your child eligible for FSMs?	Y	N	
Is your child currently in care?	Y	N	

**Special Religion or Cultural Needs:**

Other Information					
<b>Ethnic Origin please tick the appropriate description</b>					
White UK		White European		White Other	
Black Caribbean		Black African		Black Other	
Indian		Pakistani		Bangladeshi	
Chinese		Japanese		Other	

## CONSENTS

*Please indicate whether you have given your consent (for your child be included in the following activities), by ticking the box on the right-hand side; and sign and date the form on the last page. Where no tick is present it will be assumed no consent is given.*

On site Activities	
Use the internet in line with the school's acceptable usage policy	
View films and video clips rated PG	
Take part in food preparation/cooking and tasting activities	
Off site Activities	
<i>We will ask for your consent before taking your child off school site on any trip, visit, or sporting event.</i>	
<i>We will advise you of any trip or visit prior to its occurrence, and any costs involved.</i>	
Use of information and image (including photographs and video recordings)	
Name to be used on the school website, printed publications and local media	
Work to be used in school displays and on the school website	
Image to be used within school (for example, in wall-mounted displays)	
Image to be used in printed school publications (for example, the school prospectus)	
Image to be used on the school website and in the local media	
Image to be taken by, or used in circulation to, other parents (for example, school events)	

### Medical Consents

Captain Webb Primary School has a duty of care, under \*Keeping Children Safe in Education (DfE) 2020 and \*\*HSE Guidance, to ensure that any child who receives an injury whilst in our care will be treated by a trained first aider. If it is felt necessary we will call for emergency medical services to ensure the safety and wellbeing of your child.

In the case of first aid being administered we will ensure a form is sent home to advice parents/carers of any treatment applied. If the injury is deemed to be more serious the parent/carer will be called. In urgent situations we will always endeavour to contact the parents/carers to advise of the situation but we will call for medical aid first. Please see our First Aid Policy at <https://www.captainwebbprimary.org/policies>

If your child has medical condition/allergies the school **will** display their photo, name, class, and details of their allergy in **non-public**, prominent positions (such as office, staff room and kitchen – in case of food allergy). We do this under the 'Keeping Children Safe in Education' and H&S guidance to ensure all staff, especially those new

to the setting, are visually able to identify those children affected.

If you have any concerns with respect to any of these policies, please contact the school office on 01952 386770, or by email at [A2174@taw.org.uk](mailto:A2174@taw.org.uk), one of the office staff will be happy to deal with your concerns.

\*you can download a copy at <https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>,

\*\*Visit <http://www.hse.gov.uk/services/education/index.htm>

## Use of Online Learning Programmes

Sometimes the school uses online learning programmes to enhance children's application of their learning in Maths and English. The children are registered on these programmes by school, and their information submitted is their name and class group. All data is administered by the school but it is held externally by a third party.

When on the programmes the children are allocated an identifier (user name) which is how they are seen, externally, whilst on these programmes.

To use Purple Mash (information uploaded – child's name, school and year group)

## Communication

Captain Webb Primary School keeps in touch with parents via several types of media.

Personal messages/contact is completed via:

- Face to Face
- Phone
- Email
- Text
- Letter

General information is also disseminated via:

- Twitter <https://twitter.com/CaptWebbSchool>
- Facebook <https://en-gb.facebook.com/captainwebbprimaryschool>
- Website [www.captainwebbprimary.org](http://www.captainwebbprimary.org)
- Weekly Newsletter.

Please ensure you have given us the correct contact details and that you keep us informed of any changes.

You can inform us of changes either by email, or by completing a form at the school office.

***Please sign and date the form before returning it to the school office***

**Signed:** .....

**Date:** .....

**Print Name:** .....